



## Connecting to a local (USB) Printer

### INTRODUCTION

*This Quick Guide tells how to connect directly to a local printer using your USB port on the side of your MacBook. See the video for details.*

### INSTRUCTIONS

1. Shut down Windows XP and the Parallels application. (This is **very** important; printing from XP via the Passthrough Printer will not work unless this first step is completed.)
2. Plug the printer into your Macbook using the USB port.
3. Open **System Preferences** from the dock
4. Open **Print & Fax Preference Pane**
5. Unlock the **Preference Pane** by clicking the padlock icon in the lower left and entering your password.
6. Your USB printer should automatically install and appear in the "Printers". Please verify that it is installed, and print a test document to it.
7. Once you have added a printer successfully and have printed a test document you can re-launch Parallels/XP. You will now be able to use the "Passthrough to Default OSX Printer" printer selection in XP to print. Please keep in mind that this particular printer will only print to the printer that you have selected as default in OSX. If you want to change the OSX default printer and still be able to print from XP to the new printer, you will need to completely shut down Parallels/XP before making this change.